

## California State University, Fullerton Emergency Preparedness for \_\_\_\_\_

(course)

### On the first day of every semester:

- Know the emergency exits and evacuation areas for every classroom.
- Devise "buddy systems" so that everyone is accounted for in an evacuation.
- Evaluate the challenges that you might face during an evacuation and speak with your instructor.
- Add the CSUF Emergency Information number – **877-278-1712** -- to your cell phone to hear recorded information regarding campus conditions or closure.
- Be personally prepared: <http://prepare.fullerton.edu/personalpreparedness>

### Emergency Communication

Campus emergency communication is done via a voice message, text and/or an email. Go to your Portal to review your contact information. A guide to update your personal information is at:

<http://prepare.fullerton.edu/emergencynotification>

### Evacuations – Drills or real

- You may not know if this is a drill or not, so take every call to evacuate seriously.
- Take your personal belongings and immediately leave the building.
- Know where the evacuation area is for every building. A map of all campus evacuation areas is at: <http://prepare.fullerton.edu/evacuationprocedure/>
- Re-enter buildings only when directed by Building Marshals or other campus authority.
- Leave the campus only if instructed.

FOR THIS CLASS, the closest 2 exits are: \_\_\_\_\_

We will meet at: \_\_\_\_\_

### Earthquake

As soon as you feel shaking, **DROP, COVER and HOLD ON**: Immediately seek shelter (under a desk or table, if possible) cover your head and hold on. Evacuate if directed, or you feel it is safe to do so.

### Fire

- When you see smoke or fire, immediately evacuate the building.
- If not already activated, pull the fire alarm switch to alert others of the situation.
- Use a fire extinguisher only if you know how to use it and the fire is small.

### Shelter in Place or Dangerous Situation

- If directed, or you feel it is best to do so, seek shelter in a room with a lock.
- Turn off the lights and silence all cell phones.
- Hide as best as possible until the all clear signal has been given by authorities.
- If possible, move away from the dangerous situation as fast as you can.
- If you cannot safely hide or escape, be prepared to take action to protect yourself.
- See some helpful videos at <http://prepare.fullerton.edu/shelterinplace.asp>

**When you need help immediately or to report a dangerous situation, CALL 911.**

University Police non-emergency line: (657) 278-2515

For more information, ask your instructor, or go to <http://prepare.fullerton.edu>,  
and click on "Campus Preparedness."