

# Administration & Finance **COMMITMENTS**

## **Communicate Priorities**

Clearly communicate priorities and information to bolster team member commitment and awareness of implications.



## **Offer Constructive Feedback**

Offer constructive feedback, in context, to move the team forward towards a common goal.



## **Support the Team's Success**

Support the team's success even if a decision is different from your own.



## **Provide Timely Responses**

Respect colleagues' needs and priorities by responding in a timely manner.



## **Practice Accountability**

Hold others accountable and demonstrate accountability through consistent communication and follow-through.



## **Resolve Conflict**

If conflict arises, discuss, move toward resolution together, and avoid unnecessary escalation and gossip.



## **Serve Others**

Tangibly support the success of department and division team members while being respectful of others' roles and responsibilities.

